

Notice of enforcement

This notice must be given by the enforcement agent or the enforcement agent's office.

Please read this notice - it is important

Name of Debtor

Address

Date notice issued

/ /

Enforcement agent
reference number

About this notice You have been sent this notice of enforcement because you have not paid money that you owe.

Who you owe money to

The amount you owe them

Their ref./account no.
(if applicable)

Enforcement details

Details of the court judgment or order or enforcement power by virtue of which the debt is enforceable

Sum outstanding

Debt

Interest

Compliance stage fee

**TOTAL sum
outstanding**

(as at the date of this notice)

When to make payment

You must pay, or agree a payment arrangement with the enforcement agent, by:

Date / /

Time

If you do not pay

If you do not pay or agree a payment arrangement by the date above, an enforcement agent will visit you and may seize your belongings - this is called 'taking control'. These belongings may then be sold to pay the money you owe. These actions will increase the costs of enforcement and these costs will be added to the amount already owed.

Possible additional fees and expenses of enforcement

If the sum outstanding remains unpaid or you have not agreed a payment arrangement by the date and time above you may be charged the following (enforcement agent to detail further possible fees and expenses)

How to pay what you owe

How to pay including opening hours and days

How you can contact the enforcement agent or the enforcement agent's office

Telephone

Address

Opening hours and days

You can seek free advice and information from

AdviceUK at www.adviceuk.org.uk/find-a-member

National Debtline at www.nationaldebtline.org or 0808 808 4000

Money Advice Service at www.moneyadviceservice.org.uk or on 0300 500 5000

Gov.uk at www.gov.uk

Other free advice is available.

